



304 South Maple – Fairfield, Iowa 52556

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# Southern Iowa Development and Conservation Authority

## Guidelines for the Authority's State Cost Share Funds

**Program Description:** The Iowa State Legislature appropriated funds to support the Authority's efforts to accelerate the installation of road structures in southern Iowa. Road structures can be used to improve transportation infrastructure and protect water resources. Road structures can be cost-effective alternatives for the replacement of the large number of deficient and obsolete bridges and large culverts in southern Iowa. Road structures can also be effective at reducing the impact of sediment and chemicals on the quality of water resources in southern Iowa.

**Eligible Recipients:** Member Counties in the Authority that have assigned a Director to the Board and are current on Authority membership fee.

**Eligible Projects:** The installation of road structures and related projects that provide both transportation infrastructure and water resource benefits.

**Cost Share Rate and Amount:** The general guideline for cost share is 50% of the total project cost. Any request can be submitted and will be considered on a case-by-case basis. The cost share rate and amount can be modified by the Authority Board of Directors.

**Project Applications:** Project applications can be submitted at any time. Applications should be jointly developed by the member County and the Soil and Water Conservation District. Applications require signatures of the Chair of the County Board of Supervisors, County Engineer, and Chair of the Soil and Water Conservation District.

**Project Review and Approval:** Project applications will be evaluated by a review committee appointed by the Authority Board of Directors. The committee will develop recommendations regarding applications for consideration by the Authority Board of Directors. The Authority Board of Directors will take final action on applications. Applications will be reviewed and approved on a continual basis.

**Project Agreement:** Member Counties with a project approved for cost share funds will enter into an agreement with the Authority. Counties will be responsible for:

- Application of appropriate professional engineering standards.
- Compliance with applicable procurement procedures.
- Operation and maintenance of completed projects.

**Payment of Cost Share Funds and Final Report:** Payment of cost share funds will be made by the Authority to the member County as a reimbursement upon completion of the project and submittal of the final project report. The final report will include: (1) certification by the same parties that signed the project agreement stating that the project has been completed as per the project agreement, (2) summary of the total project cost, and (3) list of sources of funds and other contributions used to complete the project. The report should include an estimate of the number of hours and associated value of personnel time dedicated to the project as well as the amount and value of land associated with the project. A copy of the engineering design for the project will be retained and available for review as needed and on file in the member County office.

**Application Submittal:** Submit completed project applications to the Southern Iowa Development and Conservation Authority, 304 South Maple, Fairfield, Iowa 52556, Attention: Project Review Committee.

**Additional Information:** Contact the Pathfinders Resource Conservation and Development, Inc. office at 641-472-6177 or [info@pathfindersrcd.org](mailto:info@pathfindersrcd.org) for additional information. Please note that the Authority Board of Directors can approve changes to these guidelines by a majority vote of its members.

Last updated: October 2011



Installed road structure in the Rathbun Lake watershed, Wayne County.